

October Conference Supplement Grant Guidelines

Purpose: This grant is meant to support term/permanent teachers interested in traveling to an NSTU Professional Association conference hosted outside of HRM. Many conferences rotate locations; this grant is intended to help support teachers seeking professional development in their disciplines or areas of interest when travel to other provincial locations is necessary to do so. PRE-APPROVAL IS REQUIRED.

- 1) A maximum of \$200 will be granted to 10 members of the Halifax City Local through reimbursement once receipts are provided.
- 2) Only **original** receipts for transportation (gas, bus, shuttle) and lodging (hotel, inn, Airbnb) will be reimbursed to the maximum of \$200. A **copy** of the registration receipt **MUST** be included to show which conference was attended. **PLEASE NOTE:** The original receipt must still be submitted to article 60 @ HRSB by their deadline for registration reimbursement. Only article 60 can reimburse for registration.
- 3) Grants will be given on a first come, first serve basis. A waiting list will be kept in case those initially successful in receiving grants cannot attend or do not submit receipts by the deadline of **November 24th 2017**.
- 4) Location of the Provincial Association conference must be held a minimum of **100 km** from the teacher's home address and **OUTSIDE** of Halifax Regional Municipality to qualify for this grant.
- 5) A member can only receive this grant every second school year.